



Leicester
City Council

WARDS AFFECTED
All Wards

CABINET

11th DECEMBER, 2006

**SCHEME OF DELEGATION: REVIEW OF DECISIONS MADE AT
CORPORATE DIRECTOR LEVEL**

REPORT OF THE DIRECTOR OF RESOURCES

1. PURPOSE OF REPORT

The purpose of this report is to provide Cabinet with a routine summary of decisions made at Corporate Director level in consultation with Cabinet Leads.

2. REPORT

At its meeting on the 30th June, 2005, Council resolved that the Town Clerk introduce a system whereby decisions made by the Chief Executive / Corporate Directors in consultation with relevant Cabinet Lead members are recorded and reported to Cabinet for information.

A summary of decisions made during the period 1st June to October 31st, 2006 is shown attached as **Appendix A**. This includes a summary of waivers of Contract Procedure Rules approved by the Town Clerk in accord with Contract Procedure Rules.

2. RECOMMENDATIONS

Cabinet is recommended to note the summary of decisions made at Corporate Director level in consultation with Cabinet Leads during the period June to October , 2006, as summarised in **Appendix A**.

3. HEADLINE FINANCIAL AND LEGAL IMPLICATIONS

There are no direct financial implications arising from this report.

Legal implications: it is within Cabinet's remit to keep under review and change its Scheme of Delegation as necessary.

Contract Procedure Rules may be waived by the Town Clerk after consultation with the relevant Cabinet Member(s) but these decisions must be reported to Cabinet for information (Contract Procedure Rule 4.2(b)).

OTHER IMPLICATIONS	YES/NO	Paragraph references within supporting information
Equal Opportunities	No	
Policy	No	
Sustainable and Environmental	No	
Crime and Disorder	No	
Human Rights Act	No	
Elderly/People on Low Income	No	

3. BACKGROUND PAPERS – LOCAL GOVERNMENT ACT 1972

The Council's Constitution, including Cabinet's Scheme of Delegation; and records received by the Town Clerk from Corporate Directors which have been used to compile this report.

4. CONSULTATIONS

Chief Executive and all Corporate Directors
Charles Poole, Service Director – Democratic Services

5. REPORT AUTHOR

Peter Nicholls, Service Director – Legal Services, x6302
Geoff Organ, Head of Corporate Procurement, Support and Income, x6014

Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)

APPENDIX A

DECISIONS MADE BY CORPORATE DIRECTORS / CHIEF EXECUTIVE IN CONSULTATION WITH CABINET LEADS DURING THE PERIOD JUNE TO OCTOBER, 2006

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
9 TH June, 2006	Renewed advertising contract with the Leicester Mercury	Resources	Cllrs. Coley & Grant	Supported proposal	9 th June, 2006
19 th June, 2006	Capital Receipt Initiatives Proposed Schemes	Housing	Cllr. Smith	Supported proposals	19 th June, 2006
21 st June, 2006	The Urban Congestion Target LTP7 – Leicestershire Local Transport Plan 2006-2011, Confirmation of values to the government in order that the national PSA target can be set before the parliamentary recess.	R&C	Cllr. Mugglestone	Noted and authorised.	21 st June, 2006
21 st June, 2006	Programme of enforcement action re; age restricted products	R&C	Cllr. Mugglestone	Endorsed	21 st June, 2006
21 st June, 2006	Cllr. Allen's involvement and proposed course of action regarding members regulatory champion.	R&C	Cllr. Mugglestone	Supportive	21 st June, 2006
21 st June, 2006	Proposed City Council response to the Melton Borough Council Local Development Framework issues and options paper.	R&C	Cllr. Scuplak	Supportive	21 st June, 2006

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
21 st June, 2006	Proposal to declare a Granby Street Conservation Area.	R&C	Cllr. Scuplak	Supportive	21 st June, 2006
27 th June, 2006	Waiver of recruitment policy to allow staff over 70 to transfer to the Council from the previous building cleaning contractor.	Resources	Cllrs. Coley & Grant	Waiver supported, provided generally support and no adverse cost.	9 th June, 2006
28 th June, 2006	Report on Nottingham East Midlands Airport	R&C	Cllr. Mugglestone	Noted and supported	28 th June, 2006
28 th June, 2006	City to issue joint press release with County Council led by County Council on transport innovation fund.	R&C	Cllr. Mugglestone	Supportive	28 th June, 2006
28 th June, 2006	Implement the agreed budget change for Stocking Farm Library on the basis of a self-service book provision located in the adjacent Healthy Living Centre.	R&C	Cllr. Mugglestone	Consulted and agreed by Director	28 th June, 2006
5 th July, 2006	Pest control fees and charges 2006/7. Current charges without concessions to be kept but situation to be kept under review.	R&C	Cllr. Mugglestone	Agreed	5 th July, 2006
5 th July, 2006	City Council's involvement in the Community Woodland Greenspace Project to go to the next stage which will be a feasibility study considering	R&C	Cllr. Mugglestone	Approved	5 th July, 2006

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
	options and financial projections.				
5 th July, 2006	Contract for the provision of parking enforcement services to be awarded to Vinci Park Services Ltd on the grounds of quality and price.	R&C	Cllr. Mugglestone	Supported	5 th July, 2006
5 th July, 2006	Property Services - developer contributions as set out in para 6.5 of the Cabinet report.	R&C	Cllr. Scuplak	Confirmed support	5 th July, 2006
5 th July, 2006	Developer Contributions Officer post	R&C	Cllr. Scuplak	Supportive of either option A or B (R&C Dept to decide on best way to handle this)	5 th July, 2006
5 th July, 2006	Proposals to spend the Planning Delivery Grant 2006/7	R&C	Cllr. Scuplak	Supportive and no need to report the matter to Cabinet	5 th July, 2006
19 th July, 2006	Operate a weekly Sunday market at Leicester City Football Club with a review after one year. Application for 6 farmers markets per year from Blaby.	R&C	Cllr. Mugglestone	Supported	19 th July, 2006
19 th July, 2006	Request by Economic Development and Planning Scrutiny Committee to ask the	R&C	Cllr. Mugglestone	Supported	19 th July, 2006

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
	County Council to invite them to a discussion about the waste development framework at a future meeting of their relevant County Scrutiny Committee – possibly 24 th August.				
26 th July, 2006	Proceed with the planning application for short term traveller site as soon as possible	R&C	Cllr. Mugglestone	Confirmed	26 th July, 2006
26 th July, 2006	November implementation date for Leicester Council Act 2006 acceptable.	R&C	Cllr. Mugglestone	Confirmed	26 th July 2006.
26 th July, 2006	Commencement of work on Watermead Bridge and Redhill Circle Flyover on the understanding.	R&C	Cllr. Mugglestone	Supported on the understanding that the work would be completed by 31 st March, 2007 at the latest and that the Christmas Moratorium be not applied on this occasion to avoid any delay in completion.	26 th July, 2006
26 th July, 2006	Belgrave Mela proposal for an Asian Arts and Cultural event in the City Centre in 2006.	R&C	Cllr. Mugglestone	Agreed	26 th July, 2006

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
28 th July, 2006	Authorisation for Empty Homes Team Property Disposals on Open Market/Auction re; 60 Oak Street and 32 Broad Avenue.	Housing	Cllr. Smith	Agreed	31 st July, 2006
2 nd Aug, 2006	Christmas moratorium on road works need not apply to the Watermead Way Bridge and Redhill Circule Flyover works.	R&C	Cllr. Mugglestone	Confirmed	2 nd Aug, 2006
2 nd Aug, 2006	In 2006 one pre-existing moving tableau with Christmas trees, café area and entertainment in a performance space Town Hall Square. Officers to reconsider an ice rink in 2006 and 2007 subject to the availability of funding to cover the costs involved.	R&C	Cllr. Mugglestone	Supported	2 nd Aug, 2006
9 th Aug, 2006	Draft of additional casino submission to the Casino Advisory Panel	R&C	Cllrs. Mugglestone and Scuplak	Agreed subject to any last minute drafting by 10.8.06.	9 th Aug, 2006
9 th Aug, 2006	Columbine Road – issue provisional certificate; liaise with Trustees and bus companies; price up the new turning circle required if road stays closed and any other	R&C	Cllr. Mugglestone	Agreed	9 th Aug, 2006

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
	remedial works.				
16 th Aug, 2006	Consultation exercise on draft rights of way improvement plan to comply with the Countryside and Rights of Way Act, with a view to publishing a ROWIP by May, 2007.	R&C	Cllr. Mugglestone	Agreed consultation period would be from 21 st August to 3 rd November, 2006	16 th August, 2006
30 th Aug, 2006	TB to chair the LEAP meeting on the 11 th September.	R&C	Cllr. Scuplak	Confirmed chair and endorsed agenda.	30 th Aug, 2006
30 th Aug, 2006	List of LRC programme priorities to be funded by Prudential Borrowing (paragraphs 8-10)	R&C	Cllr. Scuplak	Supported	30 th Aug, 2006
30 th Aug, 2006	Work should proceed on the basis of the paper relating to the Core Strategy of the Local Development Framework for Leicester.	R&C	Cllr. Scuplak	Agreed.	30 th Aug, 2006
30 th Aug, 2006	Business improvement district in Leicester.	R&C	Cllr. Scuplak	Supported option A	30 th Aug, 2006
11 th September, 2006	Adoption of a revised internal Audit Charter	Resources	Cllr. Coley	Supported.	11 th September, 2006
13 th September, 2006	Proposed supporting the bus link to Nottingham East Midlands Airport from years 1-3 with a £20,000 p.a revenue and capital	R&C	Cllr. Mugglestone	Supported	13 th September, 2006

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	contribution. The service should be self-financing after three years and officers would review the Council's contributions after a 3 year break.				
19 th September, 2006	Revise the Council's motorcycle allowances to a single rate based on the Inland Revenue "not for profit" rate.	Resources	Cllrs. Coley & Grant	Supported	11 th September, 2006
19 th September, 2006	Formalise custom and practice which has developed about comparing old and new jobs in staffing reviews when responsibilities had become accepted over time and also in relation to generic working.	Resources	Cllrs. Coley & Grant	Supported.	11 th September, 2006
20 th September, 2006	Proposed arrangements for the disposal and making of Belgrave House which form part of the ring fenced programme.	R&C	Cllr. Mugglestone	Supported.	20 th September, 2006
27 th September, 2006	LABA dinner and the awards event.	R&C	Cllrs. Mugglestone and Scuplak	Agreed City Council representatives should attend.	27 th September, 2006
27 th September, 2006	LEAP Board meetings on 23 rd October and 29 th January,	R&C	Cllr. Scuplak	Draft agenda for 23 rd October	27 th September, 2007

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	2007.			meeting approved. Agreed to chair LEAP Board meeting on 29 th Jan, 2007.	
18 th October, 2006	Discounted sale of HRA land at Montreal Depot site, St. Matthews to DeMontfort Housing Society.	Housing	Cllr. Smith	Agreed	19 th October, 2006
18 th October, 2006	Authorisation of HRA property disposals: 161 Gooding Avenue and 108 Monmouth Drive	Housing	Cllr. Smith	Agreed	19 th October, 2006
18 th October, 2006	Authorisation of HRA Property Disposal: 4 Pilkington Road	Housing	Cllr. Smith	Agreed	19 th October, 2006
17 th November, 2006	Initiation of the Review of Communications, Marketing and Reputation.	Resources	Cllrs. Coley and Grant. Resources Scrutiny Committee.	Supported	30 th October, 2006. 16 th November, 2006
20 th November, 2006	Footbridge to be constructed at Hamilton	Resources	Cllrs. Coley, Grant, Scuplak, Mugglestone and Thompson	Supported subject to crossing at close to the junction as site levels will permit.	10 th November, 2006.
21 st November, 2006	Organisational review to merge Resources and the Chief Executive's office and establish the Partnership	Resources	Cllrs. Coley and Grant	Supported, subject to a minor adjustment in member support	30 th October, 2006

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
	Team.			which was accepted after further staff consultation.	

WAIVERS OF CONTRACT PROCEDURE RULES APPROVED BY THE TOWN CLERK DURING THE PERIOD JUNE TO OCTOBER, 2006

Date	Scheme	Contract Procedure Rule affected	Reason for waiver	Member who was consulted and gave support
10th Aug, 2006	Single Assessment Process for Older People	Sec 2, 14.1.1	Central Government requires all Councils to implement a Single Assessment Process for Older People. To avoid social workers having to double enter all data, a data transfer solution was required. The waiver allowed a restricted tendering process to take place to ensure the SAP system was operational by September 2006.	Councillor Gill
17 th Aug, 2006	NRF Budget schemes	Section 3, 7	The NRF budget is available to spend only within the current financial year and although other service providers exist there was insufficient time to tender for the service and spend this portion of the NRF budget within the year. Without the waiver, this portion of the Fund would probably be lost.	-
17 th Aug, 2006	City Centre Retail Circuit (Economic Analysis)	Section 3, 11	The tenderer offering the most economically advantageous response to the Council's Invitation to Tender requested significant changes to the standard form of Consulting Contract used by the Council. As this was a desktop research study with no contact with the general public and no works involved, the risks were considered low.	-

13 th Sept, 2006	Telecare Contract	Section 2 and Section 3	The waiver enabled use of the NHS Purchasing and Supply Agency, National Framework Agreement, to purchase Preventative Technology equipment and services. The contract was fully EU compliant but NHS is not named within our CPRs.	-
3rd Oct, 2006	Equality & Diversity Support Service	Section 3, 11 and 19	This waiver allowed for NRF funding for the Equality & Diversity Support Services (EDSS) to continue to work on the project to embed equality and diversity across the Local Area Agreement (LAA). Without the waiver, the portion of the budget would probably have been lost.	-